



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 18 December 2018 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Yvonne Rees
Chief Executive

December 2018

Committee Officer: **Sue Whitehead**
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	Leader of the Council
Mrs Judith Heathcoat	Deputy Leader
Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health
Ian Corkin	Cabinet Member for Cherwell Partnership
Steve Harrod	Cabinet Member for Children & Family Services
Lorraine Lindsay-Gale	Cabinet Member for Education & Cultural Services
Yvonne Constance OBE	Cabinet Member for Environment
David Bartholomew	Cabinet Member for Finance
Mark Gray	Cabinet Member for Local Communities
Eddie Reeves	Cabinet Member for Transformation

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Friday 28 December 2018 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 22 January 2019

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 14)

To approve the minutes of the meeting held on 20 November 2018 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Financial Monitoring and Medium Term Financial Plan Delivery Report - October 2018 (Pages 15 - 46)

Cabinet Member: Finance

Forward Plan Ref: 2018/116

Contact: Katy Jurczynsyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: 07584 909518

Report by Director of Finance (**CA6**).

The report sets out the forecast position of the revenue budget as at the end of October 2018. The report also includes an update on the delivery of savings, plus forecast reserves and balances.

The Cabinet is RECOMMENDED to:

- (a) note the report;***
- (b) approve the virements set out in Annex 2a and note the virements set out in Annex 2b; and***
- (c) approve the bad debt write-offs as set out in paragraphs 67 and 68.***

7. Capital Programme Monitoring Report - October 2018 (Pages 47 - 70)

Cabinet Member: Finance

Forward Plan Ref: 2018/116

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: 07584 909518

Report by Director of Finance (**CA7**).

The report is the third separate capital programme update and monitoring report and focuses on the delivery of the 2018/19 capital programme based on projections at the end of October 2018 and new inclusions within the overall ten-year capital programme.

The Cabinet is RECOMMENDED to:

- (a) note the report;***
- (b) approve the updated Capital Programme at Annex 2 and the associated changes to the programme in Annex 1c; and***
- (c) approve the budget requirement of £6.3m towards the extension of Broadband for Business in Rural Oxfordshire.***

8. Service & Resource Planning Report - 2019/20 - December 2018 (Pages 71 - 90)

Cabinet Member: Finance

Forward Plan Ref: 2018/115

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: 07584 909518

Report by Director of Finance (**CA8**).

The report is the second in the series on the Service & Resource Planning process for 2019/20 and sets out the latest identified pressures and proposed savings for 2019/20 and the medium term as well as key points arising from the Autumn Budget announced on 29 October 2018.

Cabinet is RECOMMENDED to take the issues set out in the report into consideration in forming their proposed budget for 2019/20, Medium Term Financial Plan to 2022/23 and Capital Programme to 2028/29.

9. Compulsory Purchase Powers for Acquisition of Land Required for Delivery of Schemes (Pages 91 - 94)

Cabinet Member: Environment

Forward Plan Ref: 2018/177

Contact: Hugo Terry, Group Manager – Project Sponsorship Tel: 07785 453288

Report by Director for Capital Investment & Delivery (**CA9**).

The Council is proposing to deliver a programme of major transport infrastructure projects, to support and enable housing and economic growth in Oxfordshire. The transport network needs to operate safely and be fit for purpose, delivering the Transport Strategy set out within the Council's Local Transport Plan.

In order to progress with the delivery of proposed major transport infrastructure schemes, the use of Compulsory Purchase Powers may have to be used for the acquisition of land required for the construction work.

This report details the schemes which may require CPOs in order to proceed, as well as schemes identified as likely to require CPO in future but are still in early feasibility stages where exact parcels of land have not yet been identified.

The Cabinet is RECOMMENDED to:

- (a) approve delegation of the exercising of Compulsory Purchase Powers to the Director of Capital Investment and Delivery, in consultation with the Cabinet Member responsible for Transport, for the purchase of land required for the delivery of the major infrastructure schemes outlined in paragraphs 7 and 9 of this report, in the event that the land cannot be acquired by negotiation; and***
- (b) note that should the whole or any part of lands required are not acquired by negotiation, the making of a Compulsory Purchase Order under provisions contained in Part XII of the Highways Act 1980 for the acquisition of the land, will be progressed. This could include providing the necessary attendance, expert witness provision, etc. at a Public Enquiry if required.***

10. SEND Sufficiency Strategy and Northfield School

Cabinet Member: Education & Cultural Services

Forward Plan Ref: 2018/151

Contact: David Clarke, Deputy Director for Education Tel: 07741 607594

To agree the principles of the Strategy and consider recommendations as part of this for the future of Northfield School.

(a) Special Educational Needs & Disability Sufficiency of Places Strategy_(Pages 95 - 126)

Report by Director of Children's Services (CA10a).

Oxfordshire's school age population is growing, both because of the rise in births experienced between 2002-2011 and due to the large-scale housing growth planned for the county between now and 2027. However, the growth in demand for Special School and Resource Base provision has increased rapidly.

Currently, as a result, there are insufficient school places to meet this demand which impacts on the ability for the Council to: -

- Effectively and in the 20-week timescale complete an Education, and Health Care Plan for a child.
- Fulfil the choice and expectations of parents for the best possible education provision for their child
- Require increasing number of places into independent non-maintained special schools resulting in the overspend of the High Needs Block
- Utilise the High Needs Block resource to support early intervention in mainstream schools

The strategy was written to detail how the Council plans to address the current lack of special educational needs school places. The strategy identifies options to meet the increase in demand on places for children particularly, though not exclusively, with social and emotional mental health needs/Autism to: -

- expand and develop current education provision across mainstream schools
- review resource base and special school sector
- the building of new special school provision

The Cabinet is RECOMMENDED to note and approve the special educational needs sufficiency of places strategy.

(b) Proposal to Agree to Re-Build and Expand Northfield School Through the Special Educational Needs and Disability Sufficiency of Places Strategy_(Pages 127 - 144)

Report by Director for Children's Services (CA10b)

The report proposes the re-build of Northfield School in-line with the SEND Education Sufficiency Strategy 2018-2027 for circa 100 students. The report seeks approval for the admission of Year 7 pupils for the academic year 2019/20 in to Northfield Special school and for in year transfers from January 2018.

The Cabinet is RECOMMENDED to:

- (a) note the outcome of the informal consultation and capacity reviews and agree not to issue a statutory notice for closure.***
- (b) approve the proposed re-build of Northfield School in-line with the Special Educational Needs and Disability Education Sufficiency Strategy 2018-2027 for circa 100 students.***
- (c) support allocation of £9.52m capital budget within the capital programme for the delivery of re-provision of Northfield Special School, the funding for which will be agreed through the annual service and resource planning process and the Capital Programme to be approved by Council in February 2019; and***
- (d) approve admission of Year 7 pupils for the academic year 2019/20 in to Northfield Special school and for in year transfers from January 2019.***

11. Daytime Support Sustainability Grant Awards (Pages 145 - 154)

Cabinet Member: Adult Social Care & Public Health

Forward Plan Ref: 2018/155

Contact: Rebecca Lanchbury, Commissioning Officer Tel: 07584 481255

Report by Deputy Director – Joint Commissioning (**CA11**).

There are grant funds available to support the continuation and development of community and voluntary sector daytime support opportunities in Oxfordshire; these funds include the Innovation Fund to support new initiatives and the sustainability fund to support existing services.

This paper relates to the Sustainability Grant Fund for 2019/20, to support community and voluntary sector daytime support services to continue and flourish. There is £250,000 available in this fund.

As per the agreed cross-party panel decision making process, the cross-party panel reviewed the applications and assessed them against the grant criteria as set out in the guidance.

The report sets out the cross-party panel's final recommendations for allocation of the Sustainability Fund in 2019-20, for decision by Cabinet.

Cabinet is RECOMMENDED to:

- (a) congratulate the voluntary sector for its dedication and commitment to continuing to provide much valued services, and their work towards self-sustainability***
- (b) approve for funding the bids listed under 31 (a) above.***

- (c) approve the recommendations for funding the bids listed under 31 (b) above.*
- (d) approve the recommendations for funding the bids listed under 31 (c) above, subject to conditions as set out in the cross-party panel recommendations (Annex 2).*
- (e) approve for funding the combined bids listed under 31 (d) above.*
- (f) approve the recommendation to reject the bids listed under 31 (e) above.*
- (g) approve transferring the remaining amount, as set out under 31 (f) above, to the Innovation Fund 2018*
- (h) approve the recommendations set out under 37 (1-5) above.*

12. The Mill Arts Centre, Banbury (Pages 155 - 162)

Cabinet Member: Transformation

Forward Plan Ref: 2018/175

Contact: Claire Phillips, Asset & Investment Team Manager Tel: 07785 453260

Report by Director for Capital & Investment Delivery (**CA12**).

The purpose of the paper is to improve the long term sustainability of the Mill Arts Centre in Banbury by declaring the property surplus to council requirements and transferring to Cherwell District Council as a named purchaser for less than best consideration. Cabinet are asked to delegate authority to Directors to agree appropriate terms and facilitate the transfer as soon as possible.

The Cabinet is RECOMMENDED to: -

- (a) to declare The Mill surplus to the county council's requirements.*
- (b) to approve the principle of transferring The Mill to Cherwell District Council, as a named purchaser for £1 which is less than best consideration subject to the necessary legal safeguards being in place.*
- (c) to delegate to the Director of Law & Governance in conjunction with the Director of Capital Investment and Delivery to conclude the necessary legal agreement; and*
- (d) to request that officers review the procedure for the disposal of surplus land at less than market value and bring an updated approach back to Cabinet at the appropriate time (once the current government consultation on this issue has concluded).*

13. Forward Plan and Future Business (Pages 163 - 166)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
